



Governing Board Meeting Minutes

Thursday, November 20, 2025 @ 3:30pm

Conference Room and Virtual Option via Google Meets

1. Opening Session

- a. Call to Order, Confirmation of Quorum and Proper Notice - The board meeting was called to order at 3:33 PM by Board Chair Thomas Chaffee. Quorum and Proper notice were confirmed.
- b. Approval of Meeting Minutes - October 8, 2025

Motion: Dan Kennedy made a motion to waive reading of the minutes from the October 8, 2025 meeting and move to approve.

Action: The motion was seconded by Aylette Figueredo. The motion passed unanimously

2. Public Comments:

- a. Geri Chaffee comments on the Words of Wisdom social media campaign, as a key way of connecting to the school community.

3. Reports

- a. Head of School Report – Dr. Cathy Rodriguez
 - i. Presented for Review.

4. New business - Board vote

- a. Approval of Board Composition: Approval of a Board structure consisting of a minimum of five (5) members, including at least one permanent member designated to represent the Founder.

Motion: Dan Kennedy made a motion to approve the board composition as presented, consisting of a minimum of five (5) members, including at least one permanent member designated to represent the Founder.

Action: The motion was seconded by Aylette Figueredo. The motion passed unanimously.

- b. Board Members to Serve 2nd term and 2-hr Governance Training: Aylette Figueredo and Kaveecia Moore



Motion: Thomas Chaffee made a motion to approve the Board Members serving their second term and 2-hr Governance Training, Aylette Figueredo and Kaveecia Moore.

Action: The motion was seconded by Dan Kennedy. The motion passed unanimously.

5. Board Discussions/Actions

- a. Thomas Chaffee informed the board on the status of the bond. The bond is pending on approval of a few phantom strips of land that need to be cleared through a title process. Closing expected in February 2026.
- b. Head of School, Catherine Rodriguez, reminded board members serving their second term of completion of 2-hr governance training.

6. Board Comments

7. Adjournment

Motion: Board Chair Thomas Chaffee made a motion to adjourn the meeting.

Action: Aylette Figueredo seconded the motion. The motion was approved unanimously by the board. The meeting adjourned at 3:47 PM.